



safety and security policies

Our Mission:

To break down cultural barriers through travel and education.

Our Vision:

To create language learning opportunities for as many students as possible with a focus on supporting developing nations with their educational needs.



Student welfare and safety is our top priority when you stay in Hastings. We take our responsibility extremely seriously and we therefore have specific policies and procedure in place to make sure that our students are safe and secure.

PARENTAL CONSENT FORM (CONSENT FORM FOR OVER 18s) & EMERGENCY CONTACT DETAILS

This form must be completed for all students before arrival. If the student is under 18, the parents must complete it.

We keep this information until the students arrive back home safely after the trip.

DAYTIME ACTIVITIES, EVENING ACTIVITIES AND EXCURSIONS

The daytime activities and full day excursions are compulsory for the students unless the parents provide a written permission or the International Group Leaders/Teachers allow the students to opt out. These permissions are recorded in our database. The activities are supervised by EFL Activity Leaders at all times. The minimum adult - student ratio is 1 to 10 up to the age of 12 and 1 to 20 for 13 years or older students.

UNSUPERVISED FREE TIME DURING ACTIVITIES FOR UNDER 18s

The students receive an English for Less lanyard. This lanyard must be worn during excursions out of Hastings and it contains our emergency contact details. Students 12 or under must stay with their International Group Leader at all times. Students 13 or older are given some free time on excursions for shopping. Students must stay together in pairs or small groups during these free times. They will also need to stay in the designated area that was shown by the English for Less activity leader.

The students also receive an area map when they are on an excursion. This area map contains the our emergency contact details, the contact details of the English for Less guide on the day and meeting points clearly marked.

During the free time, the guide will wait in the designated area, so that they are easy to see and/or contact in case of questions or problems.

EXCURSION REGISTRATION

The English for Less guide will have the student details with them during the excursions. The students will need to sign our attendance sheet on the coach and double check their mobile number.

ACTIVITY REGISTRATION

The students will need to be present for activity registration for the afternoon, morning and evening activities.

FREE TIME AND CURFEW



Students who come as part of a group are the responsibility of the Group Leader when not in organised activities by English for Less. Students can walk into Hastings town centre unsupervised.

Students are required to tell their group leader in the residence if they leave the accommodation and they must sign a register showing that they are not in the building.

Students aged 12 or under cannot leave the accommodation without adult supervision.

Students aged 13 and 14 must return home by 21:00.

Students aged 15 to 17 must return home by 22:00.

AIRPORT TRANSFER

Students 15 or under must book an arrival/departure transfer unless they are travelling with a Group Leader or a responsible adult. The transfer includes a meet & greet service at the airport by the driver or a member of English for Less staff.

On departure, the students will be dropped off at the airport terminal entrance and the Group Leader will be responsible for check-in.

Students who are travelling on their own will be checked in by the driver or an English for Less staff member.

SIM CARDS AND MOBILE PHONES

The group leaders are provided by a UK mobile phone for the stay. We also offer free of charge SIM cards for the students in our English for Less Welcome Pack. This pack is given to the students on the day of arrival at the accommodation.

STUDENT INSURANCE

Travel and medical insurance must be arranged for all students in the group and it must be sent to English for Less prior to arrival.

ENGLISH FOR LESS STUDENT INSURANCE

From 2016, all of our students will be automatically insured by our medical and travel insurance.